

THE BOOSTERS CLUB
OF THE HINSDALE TOWNSHIP HIGH SCHOOL – CENTRAL
HINSDALE, ILLINOIS

THE BY-LAWS

Article I

NAME, SEAL, AND ADDRESS OF PRINCIPAL OFFICE

Section 1

The name of this organization, a non-profit corporation under the laws of Illinois, shall be "The Boosters Club of the Hinsdale Township High School-Central", hereinafter referred to as the "Club".

Section 2

The seal of this corporation shall contain the words: "THE BOOSTERS CLUB OF THE H.T.H.S.C."

Section 3

The principal office of the Club shall be located at the Hinsdale Township High School-Central, 55th and South Grant Streets, Hinsdale, Illinois 60521.

Article II
PURPOSE

Section 1

The purpose of this organization shall be to boost, support, encourage and aid all activities of the students of the Hinsdale Township High School-Central.

Article III
MEMBERSHIP

Section 1

- (a) Any person may become a member of the Club upon payment of such annual dues as the Board of Directors may, from time to time, designate.
- (b) Any person who becomes a member of this Club shall be governed by the By-Laws of the Club then in force and those which may thereafter be adopted.

(c) The Boosters Club membership list is the property of the Club, and shall be used only for Club purposes. Use for any other purpose shall require approval by a majority of the members of the Board of Directors of the Club.

(d) The Club shall remain neutral toward policies, tactics and methods of the Athletic Department, clubs and student activities at Hinsdale Central.

Article IV **BOARD OF DIRECTORS**

Section 1

The Board of Directors shall consist of the Officers of the Club, Immediate Past President, the Principal of Hinsdale Township High School-Central, the Athletic Director of the Hinsdale Township High School-Central, the Student Activities Director of the Hinsdale Township High School-Central, the Chairs of the Concessions, Merchandise, Volunteers, Scholarships, Publicity and Grants Committees, and up to two additional members, designated as Directors at Large. An officer may also serve as the Chair of one operating committee.

Section 2

The Board of Directors shall have general charge of the business affairs and policies of the Club and shall have the power to fill, for the unexpired portion of the term, any vacancies occurring in the offices or on the Board.

Article V **MEETINGS**

Section 1

The Annual Meeting of the Club shall be held on the first Wednesday in June of each year, at such place as is designated by the Board of Directors. Notice of such meeting shall be given to the members by publication as set forth in Article VI, Section 1.

Section 2

The order of business at the Annual Meeting shall be:

1. Minutes of the last month's meeting.
2. Reports of Officers, Directors, and Committees.
3. Unfinished business.
4. New business.
5. Election of Directors and Officers for the next fiscal year.

Section 3

Ten (10) members of the Club, in person or by proxy, shall constitute a quorum for the Annual Meeting. If no quorum is present, the presiding officer shall adjourn the meeting for one week.

Section 4

Regular meetings of the Board of Directors shall be held on the first Wednesday of each month from August through the following June. All meetings of the Board of Directors shall be open to the membership. The August meeting of the Board of Directors shall be called by the Secretary and will normally be held the second or third Wednesday of the month, with not less than five (5) days' notice given to the Board of Directors. Notices of other regular meetings may, but need not be given. Special meetings of the Board of Directors shall be held, when necessary, at the call of the President, Secretary, or of any two directors, on at least five (5) days' notice to the other members of the Board by phone, mail, or e-mail. Five (5) members of the Board, in person, shall constitute a quorum for any meeting of the Board.

Article VI **ELECTIONS**

Section 1

At the regular meeting of the Board of Directors in April of each year, the President shall appoint a Committee of not less than five (5) members of the Club, who shall nominate, from the membership of the Club, a ticket for officers and directors to be voted upon at the Annual Meeting. The ticket reported by said committee shall be published along with notices of Annual Meeting in a local newspaper with general circulation in the Hinsdale area at least ten (10) days prior to the election. Further nominations may be made from the floor at the election, and the candidates receiving a majority of the votes cast shall be duly elected to the offices for which they were nominated.

Section 2

The election of officers and directors shall take place at the Annual Meeting except as provided in Article IV, Section 2 of these By-Laws.

Section 3

All members who have paid their dues for the current membership year shall be eligible to serve as an officer or director and shall be entitled to vote at the Annual Election.

Section 4

Officers and Directors shall enter upon their duties immediately upon their election, and shall hold office for one year, or until their successors are chosen and qualified.

Article VII **OFFICERS AND DUTIES**

Section 1

The officers of the Club shall be a President, Vice President, Second Vice President, Secretary, and Treasurer. A person may hold only one office at any given time.

Section 2 – PRESIDENT

The President shall preside at all Board meetings and at meetings of the Club and shall appoint operating and other committee chairmen, subject to the approval of the Board of Directors. The President shall, ex-officio, be a member of all operating and special committees.

Section 3 – VICE PRESIDENT

The Vice President shall, in the absence or disability of the President, or upon his request, perform the duties of that office. In addition, the Vice President shall assist the board in obtaining officers' and directors' liability insurance as the Board deems necessary.

Section 4 – 2nd VICE PRESIDENT

The Second Vice President shall act in the Vice President's stead in the absence or disability of the Vice President. The Second Vice President shall be the chairman of the special projects (fund raising) committee, and shall assist the Treasurer in preparation of statements and reports by the Club, including annual reports to any governmental authorities required by law.

Section 5 – SECRETARY

The Secretary shall attend the meetings of the Board of Directors and of the Club and record their proceedings. The Secretary shall issue notices of meetings and perform such other duties as are usually performed by such an officer.

Section 6 – TREASURER

The Treasurer shall keep accurate accounts of the Club, receive all monies, pay all bills approved by the Board of Directors, and preserve vouchers. The Treasurer shall prepare,

for each meeting of the Board of Directors, a statement of the financial condition of the Club, shall at the Annual Meeting submit a detailed report of the financial condition of the Club, as of the end of the preceding fiscal year, and shall prepare such other statements as are required by the Board of Directors, including annual reports to the Illinois Attorney General and to the federal government.

Article VIII **OPERATING COMMITTEES**

Section 1

The President each year shall appoint, with the approval of the Board of Directors, chairmen of operating committees as follows:

- (a) Publicity
- (b) Membership
- (c) Scholarship
- (d) Grants
- (e) Merchandise
- (f) Concessions
- (g) Volunteers

The Chairman shall select his or her committee of not less than three members from the membership of the Club. No committee member, other than the President shall serve on more than two (2) committees.

Section 2 – PUBLICITY COMMITTEE

The Publicity Committee shall have charge of all publicity for the Club, including the publicity for any function which the Club may sponsor or promote. The Publicity Committee shall also be responsible for the maintenance of the Club website:

<http://www.theboosters.com>.

Section 3 – MEMBERSHIP COMMITTEE

The Membership Committee shall have charge of any membership drives and shall be responsible for securing members for the Club. The committee shall have charge of the distribution of season athletic event passes to Club members with the approval of the School and the Club's Board. The Committee shall design the ticket to be used, design material, and shall write the publicity to promote the sale of such tickets. All layouts and designs shall be given to the Publicity Committee for printing or poster work as required. The Publicity Committee shall return such material to the Membership Committee for distribution.

Section 4 – SCHOLARSHIP COMMITTEE

Scholarship Committee may seek the assistance of the Guidance Office to determine individual scholarship recipients. No member whose child is a senior at Hinsdale Central may serve on this committee, as seniors are the only eligible students for these awards. This committee shall mail solicitations to each senior prior to spring break. Applications will be available at the Guidance office. From the returned materials the committee shall select candidates for personal interviews and shall make recommendations for specific awards to named students, to be approved by the Club Board. These awards shall be made at the Senior Awards Assembly. The total amount available shall be set by the Board annually.

Section 5 – GRANTS COMMITTEE

The Grants Committee shall work with the High School Student Activities Director and Athletic Director to solicit requests by student organizations for financial aid from the Club. Applications are to be distributed in the fall to be received, reviewed, and recommendations made of the number of awards and amount of each award to the Club Board by the Committee. Recommendations shall be provided to the Board not less than ten (10) days prior to the date of the Board meeting at which the Board will consider and act upon the recommendations. The total amount available shall be determined by the Grants Committee in consultation with the Treasurer and the Board.

Section 6 – MERCHANDISE

The Merchandise Committee shall manage merchandise sales at home football games and other events as determined by the Club Board and the Committee. The Merchandise Committee shall also be responsible for ordering of merchandise and consulting with the Treasurer regarding funds available for purchases.

Section 7 – CONCESSIONS COMMITTEE

The Concessions Committee shall manage concession sales at home football games and other events as determined by the Club Board.

Section 8 – VOLUNTEERS

The Volunteers Committee shall recruit parent and student volunteers to staff the concessions and merchandise stands at home games and other events for which volunteers are needed to carry out Club functions. The Volunteers Committee shall

consult with the Student Activities Director with respect to recruiting student organizations to supply volunteers.

Section 9 – SPECIAL PROJECTS COMMITTEE

A Special Projects Committee may be appointed by the President when necessary to assist in fundraising activities for the Club. The Second Vice President shall be Chairman of the Special Projects Committee. The Committee shall submit ideas for fund raising projects to the Board of Directors for approval and shall plan for such projects as are approved by the Board.

Section 10 – Ad Hoc Committees

The Board may create and appoint members to other committees from time to time as necessary to undertake specific tasks.

Article IX
FISCAL YEAR

The fiscal year of the Club shall begin on the first day of June and shall end on the last day of May, next following.

Article X
MEMBERSHIP YEAR

The membership year of the Club shall begin on the first day of the fall school session and shall end on the last day prior to the commencement of the next fall school session. Member activity passes for the prior school year will be accepted for activities until passes for the new year have been issued by the Club.

Article XI
TAX PROVISIONS

1. The corporation will distribute its income for each tax year at such time and in such manner as not to become subject to the tax on undistributed income imposed by section 4942 of the Internal Revenue Code, or corresponding section of any future federal tax code.
2. The corporation will not engage in any act of self-dealing as defined in section 4941(d) of the Internal Revenue Code, or corresponding section of any future federal tax code.

3. The corporation will not retain any excess business holdings as defined in section 4943(c) of the Internal Revenue Code, or corresponding section of any future federal tax code.
4. The corporation will not make any investments in such manner as to subject it to tax under section 4944 of the Internal Revenue Code, or corresponding section of any future federal tax code.
5. The corporation will not make any taxable expenditures as defined in section 4945(d) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Article XII **AMENDMENTS**

These By-Laws may be amended at any time by affirmative vote of not less than ten (10) or 2/3 of the members of the Board of Directors, whichever number is greater, at any regular or special meeting thereof, provided that no amendment of any of these By-Laws shall be valid unless written notice of the proposed amendment shall be provided to each member of the Board not less than ten (10) days prior to the date of the meeting.